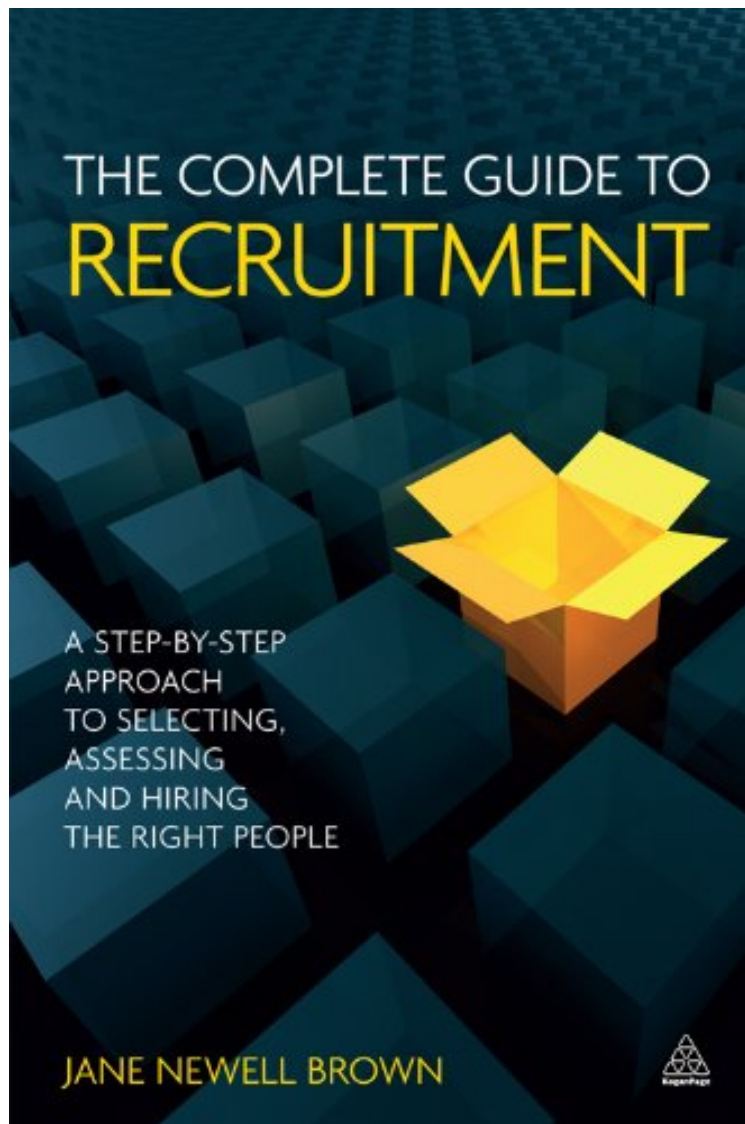


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# The Complete Guide to Recruitment: A Step-by-step Approach to Selecting, Assessing and Hiring the Right People

*Jane Newell Brown*

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**Jane Newell Brown : The Complete Guide to Recruitment: A Step-by-step Approach to Selecting, Assessing and Hiring the Right People** before purchasing it in order to gage whether or not it would be worth my time, and all praised The Complete Guide to Recruitment: A Step-by-step Approach to Selecting, Assessing and Hiring the Right People:

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handy to work out a recruitment strategy for companies. Reading it one can see the mistakes recruiters may make and how it is possible to do it right. I liked the ideas on creating a firm which is a pleasure to work in, as this makes it much easier to attract the best candidates for your company. At the end we get vital help in integrating the new employees with effective on-board programs. I felt this book successfully systemized my knowledge on this special area. 3 of 3 people found the following review helpful. The Complete Guide to Recruitment By Rolf Dobelli This solid primer on recruitment features nearly all you need to know about the subject. Recruitment expert Jane Newell Brown offers a superbly organized, savvy book. Though her writing is dry at times, Brown teaches the basics and nuances of recruitment. The book has a strong UK orientation, but getAbstract finds its resource materials and principles useful for anyone who is new to recruiting and hiring, though the book also contains some tips for established HR professionals and for managers.

Recruiting the right people is one of the most important activities organisations can undertake. Getting it right can mean fast, healthy growth and the fulfilment of business goals; getting it wrong can mean heavy costs, sinking morale and stunted growth. The Complete Guide to Recruitment is a practical self-help guide to best practice in recruitment. With international case studies demonstrating how recruitment contributes to business success, it covers every aspect of the recruitment process including: developing an effective recruitment strategy; relationship building for long-term hiring; assessing and selecting candidates; designing the contract of employment; and creating a great place to work. Also incorporating a broad range of sample adverts, contracts and assessment tests which are available to download and edit, The Complete Guide to Recruitment is ideal for companies of all types and sizes who want to attract and retain top talent.