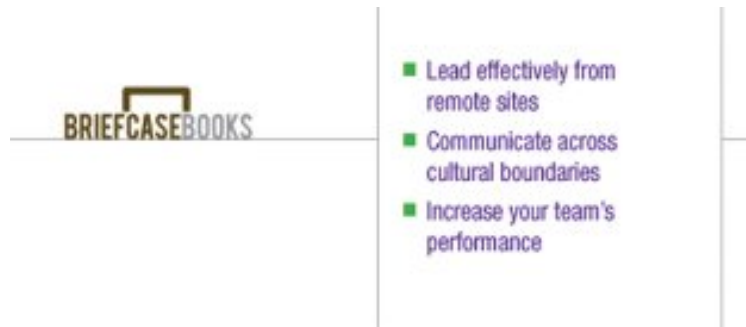


[Free pdf] Manager's Guide to Virtual Teams (Briefcase Books)

Manager's Guide to Virtual Teams (Briefcase Books)

Kimball Fisher, Mareen Fisher

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Kimball Fisher, Mareen Fisher : Manager's Guide to Virtual Teams (Briefcase Books) before purchasing it in order to gage whether or not it would be worth my time, and all praised Manager's Guide to Virtual Teams (Briefcase Books):

0 of 0 people found the following review helpful. Title says it... This has some great ideas and things to know and rememberBy TrevorAfter reading this book, I decided to buy a copy for my contact center management team. We

have a work at home contact center, small contact center with about 100 agents in season. In the management or leadership team, we have three supervisors, five team leaders, and two managers. We all must work together daily without being together in the same building or even the same city. I planned a monthly "book review" for a chapter in the book. There was a "homework assignment" to read a chapter and then usually do a little something before our conference call (usually making a list, writing down thoughts or ideas from the chapter, whatever would be good to have them prepared for some discussion about the chapter). Really a great exercise and use of this book! Highly recommend finding a copy if you work with remote teams!

0 of 0 people found the following review helpful. Easy read but more info than action

By David Patrick I felt this was a good book, was organized well and easy to read. In fact I was really encouraged by the first half of the book but then it kind of lost its steam and almost just dwindled away. It did not provide solid action steps with detailed instructions to building your own virtual team, not to my liking anyway. Overall it's a good book and do recommend it but wish they would fix the last few chapters and really give solid steps to put in place.

0 of 0 people found the following review helpful. Awesome Self Explanatory Book, But An Instructor Makes It Even Better

By Alex Hadesty This book is not only good for learning how to manage virtual teams, but it is also applicable to many other leadership positions. The book does a great job explaining its concepts, but a good instructor coupled with the book WILL maximize the potential one gains from this book.

Get solid collaboration from team members in remote locations Globalization and new technologies have made team collaboration from distant geographical locations—on the road, from home or client sites, even on the other side of the globe—a routine part of business. Managing these teams requires new skills and sensitivities to maximize team and organizational performance. Emphasizing pragmatism over theory and offering helpful tips instead of vague observations, *Manager's Guide to Virtual Teams* helps you bridge the communication gaps created by geographical separation and get peak performance from employees you rarely see. You will learn how to: Keep team members in remote locations motivated and involved Coach for peak performance via e-mail, telephone, teleconference, and videoconference Help widely scattered team members understand their contribution to the business Build consensus for decisions among virtual team members Learn effective communication and feedback techniques for enhancing team performance

Briefcase Books, written specifically for today's busy manager, feature eye-catching icons, checklists, and sidebars to guide managers step by step through everyday workplace situations. Look for these innovative features to help you navigate each page: Clear definitions of key terms and concepts Tactics and strategies for managing virtual teams Tricks of the trade for executing effective management techniques Practical advice for minimizing the possibility of error Warning signs for when things are about to go wrong Examples of successful virtual managing Specific planning procedures, tactics, and hands-on techniques

About the Author Kimball Fisher and Maren Fisher are co-founders of The Fisher Group, Inc. and have worked with many Fortune 100 companies to implement high-performance management systems. They have consulted for clients in North America, Western Europe, Asia and Africa with companies such as Amoco, Apple Computers, Chevron, Corning, Delphi/Delco, Hewlett-Packard, Monsanto, Motorola, NBC, PepsiCo, Proctor and Gamble, The Port of Seattle, Shell, and Weyerhaeuser. The Fishers have trained thousands of managers. They are widely published and are popular speakers on teams, leadership and organization design. Kimball Fisher is author of *Leading Self-Directed Work Teams* and co-author of *Tips for Teams*.